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| **HAZARD** | **RISK GROUP** | **Risk** | **Control Measures** | **Residual risk rating****High / Med / Low** | **Are controls adequate?** |
| **Lone working and isolated working**working in school alone / in isolated locations | **Staff** | Accident / injury, delayed assistance in emergency | * Only agreed home visits to be undertaken in pairs
* Mobile phone available from school (
* Notify Principal / manager of intention to work outside the Academy
* Ensure Ethos Leader is aware you are home visiting and who to contact in the event of overdue contact.
* Notify staff on site of location / estimated duration of task if working on site remote from others.
 | **L** | **NO** | **NO** |
|  |  | Physical assault / verbal abuse | * Only agreed home visits to be undertaken in pairs
* Mobile phone available from school
* Notify Principal / manager of any concerns of the visit

Ensure duty Ethos Leder is aware you are home visiting and who to contact in the event of overdue contact. Notify staff on site of location / estimated duration of task if working on site remote from others.Use Safeguarding questions, slip and id badgeIf concerned leave the visit and report to duty ALT lead | **L** | **NO** | **NO** |
|  |  | **COVID 19 infection** | Observe social distancing (2 metres) at all times both in and out of schoolsDo not enter premises even if invitedWash hands before and after visit outside the Academyuse an alcohol-based hand sanitiser that contains at least 60% alcohol if soap and water are not availableAvoid touching your eyes, nose, and mouth with unwashed handsAvoid close contact with people who are unwellclean and disinfect frequently touched objects and surfacesIf you are worried about your symptoms or those of a child or colleague, please call NHS 111. Do not go directly to your GP or other healthcare environmentSee further information on the [Public Health England Blog](https://publichealthmatters.blog.gov.uk/2020/01/23/wuhan-novel-coronavirus-what-you-need-to-know/) and the [NHS UK website](https://www.nhs.uk/conditions/coronavirus-covid-19/). | **L** | **NO** | **NO** |
|  |  | Staff at increased risk i.e. inexperienced staff, medical issues etc. | Home visits should be done in pairs with an experienced member of staff* Notify Principal / manager of intention to work outside the Academy
* Ensure duty Ethos Lead is aware you are home visiting and who to contact in the event of overdue contact.

Consult with duty ALT and DSL if required | **L** | **NO** | **NO** |